

INTERNATIONAL FRATERNITY OF DELTA SIGMA PI, INC.
MINUTES
SOUTHERN PROVINCIAL COUNCIL MEETING
February 21st, 2016
Nashville, TN

The Southern Provincial Council Meeting of the International Fraternity of Delta Sigma Pi, Inc. was called to order according to Ritual at 8:35am on February 21st, 2016, by North Central Provincial Vice President, Jodi Schoh, at the Franklin Marriott Cool Springs in Nashville, TN.

Present and in person at this meeting were the following officers of the Southern Province:

Opeola Bukola	Atlantic Coast Regional Vice President
Holly Vernon	Central Gulf Regional Vice President
Karin Olivo	Mid-Atlantic Regional Vice President
Erin Lee	Mid-South Regional Vice President
Christopher Sands	South Atlantic Regional Vice President
Carrie Burns	Southeastern Regional Vice President

Absent officers of the Southern Province were:

Janene Markuske	Southern Provincial Vice President
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Other positions were as follows:

Kimberly Loudon	Chancellor
Abigail Titmas	Recording Secretary

At this time, Schoh relinquished the chair to Chancellor Loudon, who introduced Secretary Titmas. Titmas then conducted the Roll Call of Delegates and announced 47 delegates present and eligible to vote. Epsilon Psi moved to adopt the roll of voting delegates. The motion was seconded by Alpha Tau and adopted. **See Addendum A for list of present and absent chapters.**

Nu Pi moved to dispense with the reading of the minutes of the 2015 Southern Provincial Council Meeting and to approve the minutes as previously distributed. Seconded by Louisville and approved.

Kappa Tau moved to receive the printed Official Report for Provincial Vice President as distributed to the delegates. Theta Phi seconded and the motion was adopted. See Addendum B.

Kappa Nu moved to receive the reports of the Regional Vice Presidents. The motion was seconded by Jacksonville and approved.

Kappa Psi moved to receive the Provincial Financial Report. The motion was seconded by Iota Omega and approved.

OLD & NEW BUSINESS

Chancellor Loudon then noted there was no old business and moved into new business.

Chancellor Loudon announced that a straw poll (nonbinding unofficial votes) would be taken on the following legislation:

Bylaw Amendment (proposed by Gamma Upsilon Chapter): Change procedure of Election of Pledges.

A straw poll was taken regarding Proposal 1, with 5 delegates in support of the proposal and 42 voting against the proposal. 42 chapters would be in favor of the proposal with an amendment.

Eta Upsilon then moved **the 2016-2017 Provincial Budget**. The motion was seconded by Zeta Theta.

The 2016-2017 Provincial Budget was then **adopted**. See **Addendum C**.

Rho Psi then moved **Proposal 1, Use of 2016 LPC Surplus**. The motion was seconded by Birmingham.

Proposal 1: Allocate surplus of the LEAD Provincial Council to 25% to the Southern Province Ashley Harrison Memorial Scholarship and 75% to the 2017 LPC budget.

Proposal 1 was then **adopted**.

Chancellor Loudon announced that straw polls (nonbinding unofficial votes) would be taken on the following legislation:

Proposal #2 (proposed by Janene Markuske): Having LEAD Provincial Conference in Atlanta each spring.

Results of straw poll: 5 delegates in favor of the straw poll, the other delegates not in favor.
31 delegates may be in favor with an amendment.

Omicron Pi then moved **the Location and Date of the 2018 Provincial Conference and Council Meeting**. The motion was seconded by Kappa Tau.

Proposed Cities:

- Atlanta
- Charlotte
- Raleigh

The following locations were then added to the ballot:

- Pensacola: Moved by Omicron Pi and seconded by Epsilon Psi. Motion passed.
- Miami: Moved by Beta Eta and seconded by Zeta Phi. Motion passed.
- Tampa: Moved by Beta Lambda and seconded by Delta Iota. Motion passed.

Proposed Dates:

- Feb 16-18
- Feb 23-25
- March 2-4

The Listing of Preference for the 2018 Provincial Conference and Council Meeting was then adopted.

Location Preferences		Date Preferences	
Location 1	Charlotte	Date 1	Feb 16-18
Location 2	Miami	Date 2	Feb 23-25
Location 3	Raleigh	Date 3	March 4-6

Schoh made announcements and then Loudon invited others to make announcements.

A thirty-minute recess was taken for a Town Hall Discussion.

Loudon then adjourned the Southern Provincial Council Meeting at 10:21 after a motion by Delta Iota, Zeta Upsilon second, was approved by consensus. Schoh then closed the meeting according to Ritual.

Jodi Schoh

North Central Provincial Vice President

Abigail Titmas

Abigail Titmas, Recording Secretary

Addendum A:

Present Chapters:

1. Kappa
2. Pi
3. Alpha Zeta
4. Alpha Lambda
5. Alpha Tau
6. Beta Gamma
7. Beta Eta
8. Beta Lambda
9. Beta Omega
10. Gamma Lambda
11. Gamma Tau
12. Delta Iota
13. Epsilon Rho
14. Epsilon Psi
15. Zeta Theta
16. Zeta Phi
17. Eta Kappa
18. Eta Upsilon
19. Theta Sigma
20. Theta Phi
21. Iota Mu
22. Iota Omega
23. Kappa Nu
24. Kappa Pi
25. Kappa Tau
26. Kappa Psi
27. Nu Pi
28. Nu Chi
29. Omicron Pi
30. Rho Psi
31. Rho Omega
32. Sigma Tau
33. Tau Upsilon
34. Atlanta Alumni Chapter
35. Birmingham-Magic City
36. St. Pete-Clearwater (FL)
37. Columbia
38. Jacksonville
39. Louisville
40. Tampa Bay Alumni Chapter
41. Atlantic Coast Regional VP
42. Central Gulf Coast Regional VP

43. Mid-South Regional VP
44. South Atlantic regional VP
45. Mid-Atlantic Regional VP
46. Southeastern Regional VP
47. Charlotte (NC) Alumni Chapter

Present but not eligible to vote (probation or owes money)

1. Zeta Upsilon (ineligible to vote)
2. Xi Sigma (ineligible to vote)
3. Gamma Iota Tau (colony)

Late Chapters:

1. Tau Phi 8:55 AM
2. Kappa Chi 9:23 AM
3. Epsilon Chi 9:37 AM
4. Xi Omega 9:37 AM

Absent Chapters:

1. Alpha Sigma
4. Central Florida Alumni Chapter
5. Florence, SC Alumni Chapter
6. Hampton Roads
7. Miami/Fort Lauderdale Alumni Chapter
8. Memphis Alumni Chapter
9. Nashville Alumni Chapter
10. Eckerd Colony-not eligible to vote
11. Coastal Carolina Colony
12. Elon Colony
13. Southern Province Provincial VP

Addendum B:

**International Fraternity of Delta Sigma Pi
Report of the Southern Provincial Vice President
Janene W. Markuske
January 2016**



High Priority Risks

- Xi Sigma (Wingate) - PROBATION
 - The chapter is on probation for chapter size and operations. Without drastic improvements to both, it is likely that the chapter will close within the next year despite the dedication by the officers and chapter members.
- Zeta Upsilon (Virginia Tech) - PROBATION
 - Chapter was recently put on probation after the university put the chapter on probation for having a keg party and violating the university's alcohol policy. Two brothers who hosted the party have also been put on board trials. New officers were recently elected for the spring semester, and the chapter is cooperating with the terms of the university's probation.
- Eta Kappa (Troy) - GUIDANCE
 - Currently they are on guidance for operations. The chapter struggled with motivation this semester some, but their new officers for the spring semester look like they will be leading the chapter in the right direction.
- Kappa (Georgia State) - GUIDANCE
 - Currently they are on guidance for operations. The chapter is doing well. They initiated 9 of 10 pledges this semester. They currently have 56 members.
- Beta Lambda (Auburn) - GUIDANCE
 - Currently they are on guidance for operations. They have struggled with leadership, but their new officers seem to be leading them in the right direction.
- Alpha Sigma (Alabama) - GUIDANCE
 - Currently they are on guidance for operations. The chapter is improving. They initiated 21 members this semester effectively tripling their chapter size. Their operations are getting stronger.
- Delta Iota (Florida Southern) - GUIDANCE
 - Currently they are on guidance for operations.
- Sigma Tau (Duke)

- Continues to struggle with motivation. Transportation has also become an issue since fewer than 5 brothers have cars.
- Kappa Psi (Bellarmine)
 - The chapter struggles with morale, motivation, and deadlines.
- Eta Upsilon (West Florida)
 - The chapter struggles with finances and CMP deadlines.
- Gamma Lambda (Florida State)
 - Struggles with diversity, transitions, and communication.
- Epsilon Chi (Georgia Southern)
 - Struggles with operational issues, conflicts, and diversity. They're working towards increasing the diversity within their chapter.
- Kappa Pi (N. Florida)
 - Heavily reliant on the DD for support to the detriment of the chapter.

Action Items

- On-site help with Nashville LEAD
 - Since I will not be able to attend the Nashville LEAD, I am seeking help for various on-site duties that I would normally perform including emceeing the event. PVP's Tricia Smith and Jodi Schoh have expressed willingness to help since they both will be attending.
- Social media chair
 - I would like to have a social media chair for our province to help post reminders on Facebook and to help increase activity on social media.
- Alumni Development chair
 - For years our province has struggled with alumni participation. We are still searching for someone who is willing to take on this daunting task.
- All leaders (RVP's and DD's) become CDL certified

Committees and Leadership

- RVP's:
 - Atlantic Coast: Opeola Bukola
 - Central Gulf: Holly Vernon
 - Mid-Atlantic: Karin Olivo
 - Mid-South: Erin Lee
 - South Atlantic: Chris Sands
 - Southeastern: Carrie Burns
- Professional Development: Liz Cotner (chair), Gabriela Pantoja, Penny Guiles, Amanda Maldonado, Michael Caira, Victor Calero
- Community Service: Ashley Bernstein (chair), Victor Calero
- Awards: Gina Irvin (chair), Richard Brandt, Jennifer McGill

- Discipline: Janene Markuske, Carrie Burns, Erin Lee

Projects

- Change our Voluntary Withdrawal policy
- Proposal of new colony CMP module
- Proposal of updated colony installation policy

Goals

- *Leadership Development*
 - We are continuing to look for alumni who are interested in volunteering.
- *Increase the number of chapters achieving Accredited, Recognition, or Excellence in CMP*
 - The RVP's and DD's are encouraging their chapters to turn in their reports on time. The use of the Facebook group to remind brothers also helps.
 - Chapters who did not attend GCC in August 2015 will automatically not be able to achieve Accredited status. This will decrease our overall success rate for this year.
 - 6 of 40 collegiate chapters in Southern Province did not attend GCC.
 - Despite educating chapters through word of mouth, emails, detailed Facebook group instructions, and having the CMP manual, chapters still struggle with the Pledging Ceremony report. Most of the struggle stems from chapters who host more than one pledging ceremony.
 - 16 of 40 collegiate chapters' fall Pledging Ceremony Reports were not approved/late.
- *Increase participation in social media from collegiate and alumni members*
 - We have seen an increase in use of chapter Facebook groups, recruitment pages, Twitter hashtags, and the provincial group.
- *Increase participation in the COY and chapter awards programs*
 - For the second year in a row, our province had 100% submission for COY nominees from chapters.
 - One nominee never started his application in addition to another nine nominees who did not submit the applications that they started. A total of 10 nominees out of 40 did not submit applications. This was lower than previous years.
 - It recently came to my attention that COY applications could not be submitted unless both letters of recommendation were included. I did not receive any complaints from COY nominees about not being able to submit their applications, but I am curious to know how many of the nine who did not submit their applications were not able to do so because they did not have one or both of their letters of recommendation.

- *Increase attendance at the LEAD School, LEAD Provincial Conference, and GCC*
 - At the Greensboro LEAD School in fall 2015, nearly 400 people attending, surpassing our expectations. Our province historically has fewer early bird registrants and more registrants in the last few weeks. For this event, we saw a large percentage of attendees register using the early bird rate.
 - We are excited to host the 2016 Southern Provincial Conference in Nashville, TN, (Franklin) on February 19-21, 2016. Although it is still early, we already have 66 people registered including 46 collegiates.

- *Encourage RVP's to utilize DD's and take an active role in the success of their chapters*
 - Most of our RVP's have seen numerous returning District Directions. We are also trying to utilize more DD for alumni chapters to help increase alumni chapter events and communication.

Lessons Learned

- LEAD events
 - Contact info for all speakers – often requested by attendees
 - “Announcements” slideshow to decrease the number of talking points
- Chapter letters, especially guidance and probation letters, need to be sent in a timely manner

Best Practices with RVP's and Committee Chairs

- After much discussion at our recent leadership team retreat, RVP's will be in charge of writing their own letters of encouragement including, but not limited to, letters such as kudos on some event or task, keep up the good work, etc. If they wish to have the PVP sign the letter as well, I am willing to do so. This should alleviate the requests being sent to Central Office and should increase the timeliness of these letters.
- Sharing DD training and expectations information with RVP's at the beginning of the year

Best Practices that could be considered for national practices

- District Director Visit Report on Google forms
 - <http://goo.gl/forms/wQIQixsBGA>
 - Each time a DD visits his or her chapter, he or she submits a report. This report gets recorded in a Google Sheet in addition to automatically emailing the RVP with a copy of their DD's report.
 - This has worked really well with newer DD's. “Seasoned” DD's were much less inclined to use the form.
- Slideshow of announcements playing throughout opening session, lunch, and closing session at LEAD except during keynote presentation
 - Because of the very long list of announcements that need to be publicized at LEAD's including foundation, CMP deadlines, sponsorships, vendors, etc, we utilized a PowerPoint presentation at the Greensboro LEAD so that there would be fewer verbal

talking points. We noticed that the audience was more willing to listen to the speaker since there were fewer “boring” announcements to which they had to listen.

- Utilizing a Google form to allow chapters to submit requests to sell items at LEAD’s

Provincial Highlights

- Colonies
 - Georgia Tech Colony in Atlanta, GA, opened in October 2014 with a tentative installation in March or April 2016.
 - Eckerd College Colony in St. Petersburg, FL, opened in September 2014 with a tentative installation in April 2016.
 - Coastal Carolina University in Conway, SC (opened August 2014) had originally expressed interest in being installed in April 2016, but it looks like it may be fall before they are ready to install.
 - Elon University Colony in Elon, NC, opened in October 2015.

Addendum C:

**Delta Sigma Pi
Southern Province 2016-17
Approved Budget**

Individual Travel for RVP's and PVP

Collegiate Chapters (\$125 each for 39 chapters)

Atlantic Coast	6	\$125	\$750
South Atlantic	8	\$125	\$1,000
Mid-South	5	\$125	\$625
Mid-Atlantic	9	\$125	\$1,125
Central Gulf	6	\$125	\$750
Southeastern	8	\$125	\$1,000
	42		\$5,250

Colonies (\$100 each for 2 of our colonies)	2	\$100	\$200
Provincial Vice President			<u>\$2,400</u>
			\$7,850

Provincial Event Travel

LEAD School			\$1,300
LEAD Provincial Conference			\$1,300
Long distance exceptional travel allowance			\$500
Provincial PVP/RVP Meetings			<u>\$1,950</u>
			\$5,050

Other

Community Service			\$100
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Grand Total **\$13,000**